

ANTI-RAGGING

(22-23)



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK, Accredited by NBA & NAAC
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/AR/2022-23/CC

15-07-2022

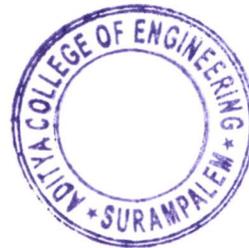
MINUTES OF THE MEETING

CIRCULAR

A meeting of the Anti-Ragging Committee will be held on 17.07.2022 at 3:30 P.M in the Seminar Hall Room No: 101 of Ramanujan Bhavan. All the members of the Anti- Ragging Committee are requested to attend the meeting without fail.

AGENDA:

1. Approval of list of faculties deputed at various places to prevent ragging within the campus.
2. Approval of list of faculties deputed at various places to prevent ragging at Hostels, Canteen and at Bus boarding points.
3. Organizing Anti-Ragging Awareness camp to Senior students.
4. Discussion of Anti-Ragging rules and regulations given by supreme court, AICTE and AMAN organization and then to finalize the Standard Operating Procedure. The actions to be taken if any student is involved in Ragging.
5. Any other.




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Ref: ACOE/AR/2022-23/MOM

Date:19.07.2022

ANTI-RAGGING COMMITTEE

MINUTES OF THE MEETING HELD ON 17TH JULY'2022.

Date of Meeting	17.07.2022	Duration	03.30PM to04.30PM
Venue	Seminar Hall Room No: 101 of Ramanujan Bhavan		
Reference	ACOE/AR/2022-23/MOM		

The meeting of the Anti-Ragging Committee constituted for the academic year 2022-2023 was held on 17.07.2022 at 3:30 P.M in the Seminar Hall Room No: 101 of Ramanujan Bhavan to discuss the agenda.

AGENDA:

1. As per UGC regulations, the Anti-Ragging Committee has been reconstituted with new members.
2. Approval of list of faculties deputed at various places to prevent ragging within the campus.
3. Approval of list of faculties deputed at various places to prevent ragging at Hostels, Canteen and at Bus boarding points.
4. Organizing Anti-Ragging Awareness camp to Senior students.
5. Discussion of Anti-Ragging rules and regulations given by supreme court, AICTE and AMAN organization and then to finalize the Standard Operating Procedure. The actions to be taken if any student is involved in Ragging.

The meeting started by Dr. A. Ramesh the chairman of the committee by cordially welcoming the new committee members for the academic year 2022-2023, and the meeting was carried forward on the agenda points.



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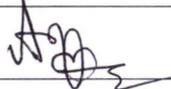
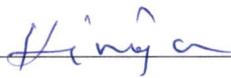
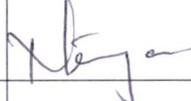
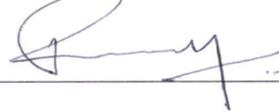
ANTI-RAGGING COMMITTEE MEETING -17.07.2022

ATTENDANCE SHEET

S.NO.	Name	Designation	SIGNATURE
1.	Dr.A.Ramesh	Principal	
2.	Dr.B.Annapurna	Assoc.Prof. CSE	
3.	Mr.A.Srinivas Rao	Police Dept	
4.	Mr.Khaja Mohiddin	Lawyer of court	
5.	Mr.Y R C S Narayana	Representative of non-teaching	
6.	Mr.M. N. Murthy	Student representative	
7.	Mr.S.Lova Raju	Parent representative	

ANTI-RAGGING SQUAD COMMITTEE MEETING -17.07.2022

ATTENDANCE SHEET

S.No	Name	Role	Signature
1.	Dr A.Ramesh	Chairman	
2.	Ms.K. Lavanya	Asst. Professor	
3.	Dr. G. Jaffino	Professor	
4.	Mrs.V. Anantha Lakshmi	Asst. Professor	
5.	Ms.B. Jyothi	Asst. Professor	
6.	Ms.T. Himaja	Asst. Professor	
7.	Ms.P. Sree Devi	Assoc. Professor	
8.	Dr. A. Neeraja	Asst. Professor	
9.	Ms.T. Satya Kumari	Asst. Professor	
10.	Ms.A.Naga pavan	Asst. Professor	

**GRIEVANCE REDRESSAL
COMMITTEE
(22-23)**



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Ref: ACOE/GC/2022-23/1/Circular

20-09-2022

MINUTES OF THE MEETING CIRCULAR

All the members of the Grievance Redressal Committee are hereby informed that a meeting will be held on 22nd Sept.2022 at 11.00AM in the Conference room, Ramanujan Bhavan with the following agenda:

AGENDA

1. Student/Faculty grievances.
2. To discuss the following issues and resolve the same.
 - i. Food quality
 - ii. Wash room cleanliness
 - iii. A/C facility in computer lab
 - iv. Sanitizer bottles & Stand
 - v. Reference books
 - vi. Library hours
 - vii. Dust bins
 - viii. Projector cable
 - ix. Waiting hall maintenance
 - x. Lockers
 - xi. Class room cleanliness
 - xii. Wi-Fi facility
 - xiii. Desk broken

CONVENER-GRC

Cc to: All members of GRC



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Ref: ACOE/GRC/2022-23/2/Minutes

22-09-2022

MINUTES OF GRIEVANCE REDRESSAL COMMITTEE

AY 2022-23

Date of meeting	22 rd sept 2022	Duration	11.00 AM to 12.00PM
Venue	Conference room, First floor, Ramanujan Bhavan		
Reference	Ref: ACOE/GRC/2022-23/1/Circular dated 20 th Sept. 2022		

The meeting of Grievance Redressal Committee of Aditya College of Engineering held on 22rd Sept. 2022 with the following agenda:

1. Student/Faculty grievances.
2. To discuss the following issues and resolve the same.
3. Projector cable
4. Lab Sanitization
5. Library hours
6. Dust bins
7. Projector cable
8. Waiting hall maintenance
9. Wash room cleanliness
10. Class room cleanliness

All of the members were given a warm welcome by the GRC Chairman sir. The meeting of Grievance Redressal Committee was commenced with the welcome note by Convener -GRC, Dr. U. S. B. K. Maha Lakshmi to all the members present. The conversation commenced after the Convener presented the agenda and recommendations and asked the Chairman to clarify any points. The agenda items were discussed, and decisions were made. Further, the chairman studied and talked about the agenda items while taking them into consideration.

The Chairman-GRC welcomed all the members to the meeting. Further, Chairman reviewed and discussed about the points of agenda by considering the points of agenda.

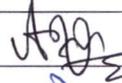
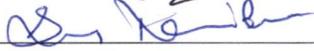
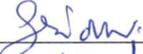
MINUTES AND RESOLUTIONS

1. The grievance redressal committee discussed about list of grievances received and the redressal approach adopted for timely sorting out the issues.
2. The grievance redressal committee recommends the convener to prepare a consolidate report on the grievances reported.

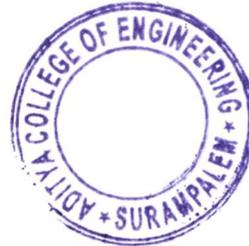
The Chairman suggested the convener to maintain an activity diary and to get the feedback from the students who submitted the grievances. Finally the Chairman and the Convener thanked all the members present for their dedication and commitment in carrying out system successfully.

The meeting was concluded with thanks to the Chair

Members attended the meeting on 22th sept. 2022

S.No	Name	Designation	Signature
1	Dr.A.Ramesh	Principal	
2	Mrs. Y. Sugandhi Naidu	Asst Prof	
3	Mr.K.Manoj Kumar Reddy	HOD	
4	Dr.Y.K.Subba Rao	HOD	
5	Mrs. Mary Jyothi	Asst Prof	
6	Dr. B. Annapurna	Assoc Prof	
7	Ms.K.Manasa	Asst Prof	
8	Mrs.P.Sridevi	Asst Prof	
9	Mr. G. Satish	Student Representative	

CONVENER-GRC




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INTERNAL COMPLAINTS
COMMITTEE
(22-23)



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Ref: ACOE/ICC-ABHAYA/2022-23/Circular/1

12-07-2022

CIRCULAR

This is to inform all the members of Internal Complaints Committee (ABHAYA) that a meeting is scheduled on 14.07.2022 at 3.00 PM in Ramanujan Bhavan, Conference Hall with the following agenda:

- 1) Awareness on SOP and AICTE Gazette notification
- 2) Prepare strategic Perspective Plan (SPP).
- 3) Mechanism to receive the complaints.
- 4) Any other item with permission from chair.

All the members are requested to attend the meeting without fail.


Presiding Officer-ICC

Cc to: Members of ICC-ABHAYA


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Ref: ACOE/ICC-ABHAYA/2022-23/MOM/1

15.07.2022

Minutes of meeting of ABHAYA

Date of meeting	14-07-2022 (3:00 PM to 3:45 PM)
Venue	Ramanujan Bhavan, Conference Hall
Reference	ACOE/ICC-ABHAYA/2022-23/Circular/1 dated:12-07-2022

The meeting of ICC-ABHAYA was held on 14-07-2022 with the following agenda:

- 1) Change of name of the committee from "Prevention of Sexual Harassment" to "Internal Complaints Committee (ABHAYA)"
- 2) Awareness on SOP and AICTE Gazette notification
- 3) Prepare Strategic Perspective Plan (SPP).
- 4) Mechanism to receive complaints.
- 5) Any other item with permission from chair.

The members of the IIC-ABHAYA are:

S.No.	Name of the member	Designation	Role
1	Ms.S.Swetha Radha	Assoc. Professor-ME	Presiding Officer
2	Ms P. Sridevi	Asst. Professor-MBA	Coordinator-1
3	Ms.P.N.S.Lakshmi	Asst. Professor-CSE	Coordinator-2
4	Ms.Kambapati Lakshmi	Assoc. Professor- EEE	Member
5	Ms.T.Satyakumari	Asst. Professor-CSE	Member
6	Ms.R.Raja Chandrika	Asst. Professor-CE	Member
7	Ms.Pavani Sairam	NGO, Kakinada	Member
8	Ms. Y. Manisha	Technician-ECE	Member
9	Ms. G.R.N. Padma Priya	Technician-CSE	Member
10	Ms.M. Bhaskara Lakshmi	19MH1A0103-IV B. Tech. (CE)	Student Member
11	Ms.K. Sai Sahithi	19MH1A0475-IV B. Tech. (ECE)	Student Member
12	Ms.G.Aruna Jyothi	20MH1A0222-III B. Tech. (EEE)	Student Member
13	Ms.J.Saranya	20MH1A4218-III B.TECH (CSE AL&ML)	Student Member

The Presiding Officer welcomed all the members of ICC-ABHAYA and introduced the members and initiated the agenda points one by one and the resolutions are presented here.

Minutes & Resolutions

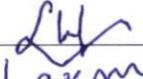
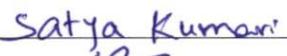
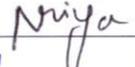
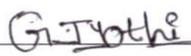
1. The Presiding Officer informed all the members present in the meeting that college is having a central cell named Prevention of Sexual Harassment and the name of the cell is changed to "Internal Complaints Committee-ABHAYA" from AY 2022-23 as per the guidelines given by AICTE.
2. The Presiding Officer circulated the copy of the AICTE Gazette notification in connection with ICC-ABHAYA to all the members and explained about "Sexual harassment" means-
 - (i) An unwanted conduct with sexual undertones which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviour (whether directly or by implication), namely:—
 - (a) Any unwelcome physical, verbal or non-verbal conduct of sexual nature;
 - (b) Demand or request for sexual favours;
 - (c) Making sexually coloured remarks;
 - (d) Physical contact and advances; or
 - (e) Showing pornography;
 - (ii) Any one (or more than one or all) of the following circumstances, if it occurs or is present in relation or connected with any behaviour that has explicit or implicit sexual undertones-
 - (a) Implied or explicit promise of preferential treatment as quid pro quo for sexual favours;
 - (b) Implied or explicit threat of detrimental treatment in the conduct of work;
 - (c) Implied or explicit threat about the present or future status of the person concerned;
 - (d) Creating an intimidating offensive or hostile learning environment;
 - (e) Humiliating treatment likely to affect the health, safety dignity or physical integrity of the person concerned;

Further, Presiding Officer conveyed all the members that ICC-ABHAYA adopted the guidelines provided by AICTE as per the Hon'ble Supreme Court orders.

3. Presiding Officer discussed about the activities and events to be conducted during AY 2021-22 to create awareness among girl students and women employees to prepare the Strategic Perspective Plan (SPP) with probable dates.
4. Presiding Officer discussed about the mechanism to receive the complaints from girl students and women employees, if they face any problem within the college and it is resolved to create Microsoft Form and the link will be made available in the college web site immediately. Presiding Officer entrusted the task to Coordinators of ICC-ABHAYA to prepare the link and host it in the web site.

All the members unanimously resolved that the ICC-ABHAYA should meet again in a short time to discuss further. Presiding Officer conveyed her sincere thanks to all the members and the date of next meeting will be conveyed to all the members through a circular.

The members present in the meeting:

S.No.	Name of the member	Role	Signature
1	Ms.S.Swetha Radha	Presiding Officer	
2	Ms P. Sridevi	Coordinator-1	
3	Ms.P.N.S.Lakshmi	Coordinator-2	
4	Ms.Kambapati Lakshmi	Member	
5	Ms.T.Satyakumari	Member	
6	Ms.R.Raja Chandrika	Member	
7	Ms.Pavani Sairam	Member	-
8	Ms. Y. Manisha	Member	
9	Ms. G.R.N. Padma Priya	Member	
10	Ms.M. Bhaskara Lakshmi	Student Member	
11	Ms.K. Sai Sahithi	Student Member	
12	Ms.G.Aruna Jyothi	Student Member	
13	Ms.J.Saranya	Student Member	